

# **New Patient Information Form**

Title (circle):	Mr	Mrs	Ms	Mx	Mst	Miss	Other:		
First Name:									
Surname:									
Date of Birth:									
Birth Sex (circle):	Male	Fe	male						
Gender Identity (circle):	Male	Fe	male	Non	-binary	Gender	Diverse	Transgende	er Other:
Street Address									
Suburb and Post Code									
Home Phone									
Mobile Phone									
Email									
Occupation									
Medicare Number							Ref no no. in f name	: front of	Expiry date:
Medicare Head of Family					child, p & Date	of Birth			
DVA Gold / White							Expiry		
(Please circle) Pension Number							Date Expiry		
Health Care Card Number							Date		
nealth Care Card Number							Expiry Date		
Private Health Cover									
Next of Kin							Relatio	onship	
(Name and Phone number)									
Emergency Contact (Name and Phone number									
of the person we can contact									
if needed)									
We will routinely use SM3 you for appointment remitthese methods	S or E inders	imail s and	as th I reca	ne mo alls.	ost effi Please	cient & de tick if y	cost effe ou <u>do n</u> e	ective meth ot wish to	nod to contact be contacted via
How did you hear about I Google or Website □							r, please	specify	
For statistical purposes,  Aboriginal Torres							r Torres	Strait Isla	nder, Both or None
For record purposes, do background?	you ic	denti	fy as	cultu	urally o	diverse o	or have a	a non-Engl	ish speaking
	_ Cult	ure o	r Bac	kgrou	ınd [	tick if I	nterprete	er is require	d

Please turn over to provide your consent & acknowledgement:

Version: 12-2023

# Consent to Collect, Use and Disclose Personal Information

Peregian Family Medical Centre (PFMC) endeavours to uphold the Australian Privacy Principals in collecting, maintaining and storing personal medical information in a private and secure manner. As a patient of PFMC, we ask that you provide us with your personal details and health information so that we may properly assess, diagnose, treat and be proactive in your health care needs.

We require your consent to collect, use and disclose your personal health information

### PFMC will collect your personal information for:

- Communications regarding treatments, notifications about recommended preventative health care services and appointments, and for accounting and billing purposes
- The diagnosis and treatment of health conditions, including disclosure to other doctors in the practice, specialists, locums and other health care providers to ensure quality patient care.
- Accreditation and Quality Assurance activities within the practice, using de-identified aggregate patient health information.
- To allow medical students and staff to participate in medical training and teaching, using de-identified aggregate patient health information.

## **Disclosure of Personal Health Information**

PFMC will not disclose your personal health information to a third party unless:

- You have consented to the disclosure
- In accordance with the Privacy Act 1988, the disclosure is to your responsible carer, if you are physically or legally incapable of giving consent to the disclosure or for compassionate reasons, unless there is good evidence of your wish to the contrary.
- Where legally obliged to disclose the information (e.g. notification of certain infectious diseases, suspected child abuse).
- Disclosure is necessary to prevent a serious or imminent threat to an individual's life, health or safety or to prevent a criminal offence or seriously improper conduct.
- It is required for judicial, administrative or coronial proceedings or is requested under a court order or subpoena.
- It is the subject of a search warrant, or is required to help identify or locate a patient.

## Full or partial access to your medical records may be refused in circumstances where:

- Disclosure of health information may result in physical or mental harm to you or any other person
- The information may impact on the privacy of other individuals
- Information relates to existing or anticipated legal proceedings

You have the right to decline to have your personal health information used in some of the ways outlined above, but this may limit our ability to manage your health care and to provide you with the best outcome. You have the right to amend information that you believe is incorrect.

#### Social Media Posts, Comments & Google Reviews

We are happy to discuss & address any issues or concerns that you may have regarding your care whilst attending our practice. This can be done in the clinic, over the phone or in writing. Your feedback is appreciated and enables us to improve our practice and services. However, we are unable to respond to negative or defamatory reviews on social media platforms & Google Reviews due to confidentiality restrictions, regulations and ethical codes. Therefore, it is practice policy that we will not continue to provide services to individuals who leave such reviews as these acts undermine the ideal doctor-patient relationship and quality of care. Posting of such reviews will act as a termination of care (life threatening emergencies excluded)

#### Consent

I consent to PFMC handling my information for the purposes set out above, and I understand that I can request a copy of the PFMC Privacy Policy at any time. I understand the practice policy in relation to social media posts, comments & Google Reviews.

Signature	Date	
(Patient or parent/legal guardian if under the age of 18	3 years)	